# **LOCKR** COMBI

LOCK 8001

QUICK GUIDE

V.03

**ojmar**®

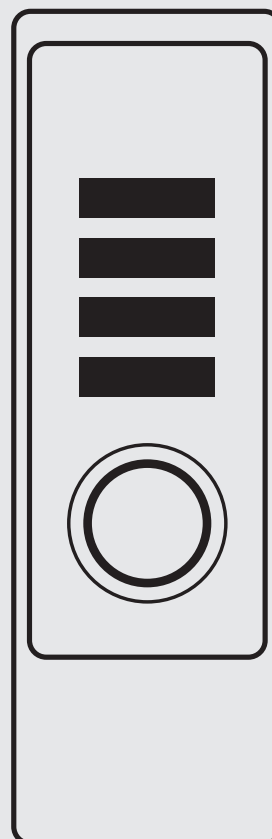INTELLIGENT LOCKING SYSTEMS

## WHAT TO DO IF A CODE IS FORGOTTEN OR LOST.

The 8001 code combination lock can be opened with the override Master key at anytime if the previously entered code is forgotten, lost or in an emergency.
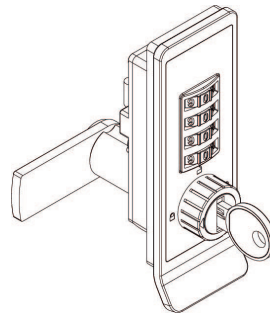
Using the Master Key to open the lock it will then also be able to discover the code used previously.

Note: It is important and advisable that the Master Key is kept securely and issued and controlled by management only.

### 1. OPEN DOOR WITH MASTER KEY.

To open the door using the Master Key, insert into lock cylinder and turn 90° right for right hand doors and 90° left for left hand doors. The door will now open.
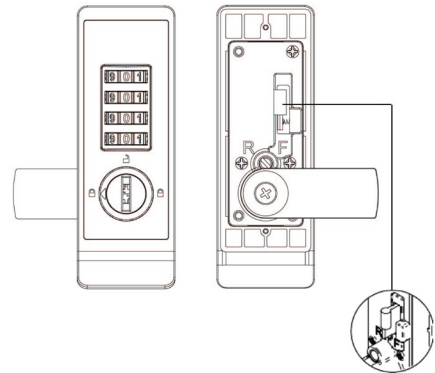
With the door now open, turn the Master key 90° to the locked position and remove.
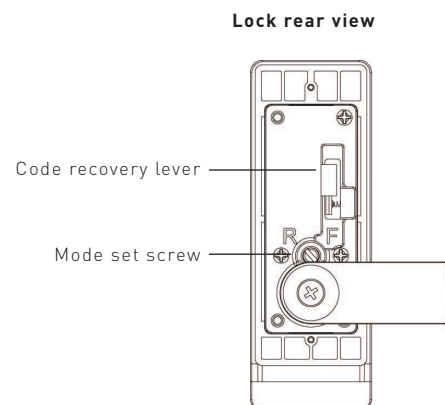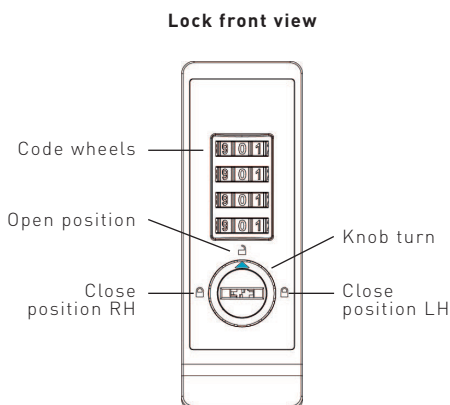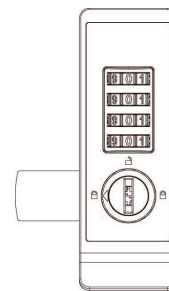
### 2. CODE RECOVERY.

With the door now open and access to the rear of the lock the combination code stored in the lock can be recovered as follows:
Firmly press and hold the code recovery lever on the inside of the lock. See diagram bellow:

Whilst maintaining pressure on the lever, turn each code wheel from left to right until it stops or a click is heard.
See diagram below:

### 3. CONFIRMING RECOVERED CODE.

Where the wheels stop will indicate the code stored in the lock and you should now be able to open and close the lock freely.
If the lock does not open and close freely, repeat step 2. Code recovery.

**Lock front view**

Code wheels

Open position

Close position RH

Knob turn

Close position LH

**Lock rear view**

Code recovery lever

Mode set screw

## HOW TO CHANGE A CODE AND SET LOCK MODE.

The lock has two operating modes:

### 1. Dedicated mode (F):

When set in this mode the code is fixed and the same code will be used to open the lock each time.

### 2. Free mode (R):

When set in this mode the lock code can be reset by the user of the locker. On vacating the locker a new user can set a new code once again.
Note: The lock is supplied from the factory with the code 0-0-0-0 and set in Free mode.
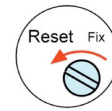
## HOW TO SET DEDICATED MODE OPERATION.

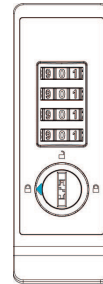In this mode the same code must be used when opening the lock.

**1.**

With the lock in the closed position ensure that the mode set screw on the rear of the lock is turned to position R, see diagram below.

**2.**

Using the knob turn put the lock into the open position, with the blue arrow vertical, see diagram below.
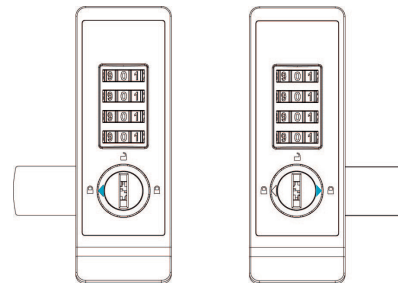


Open Position
(Blue Indicator)

**3.**

Now set required private 4 digit code by turning code wheels. Remember the code!

**4.**

Next turn the knob 90º left or right to the locked position according to the hand of your lock. See diagram below:
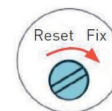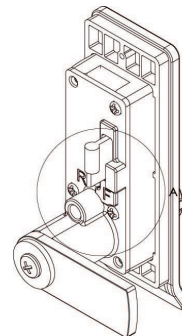


Right Hand Lock          Left Hand Lock

Closed Position
(Blue Indicator)

**5.**

Now turn the mode set screw on the rear of the lock to position F.

The lock is now ready to be used in dedicated mode with the same code being used every time to open the lock.
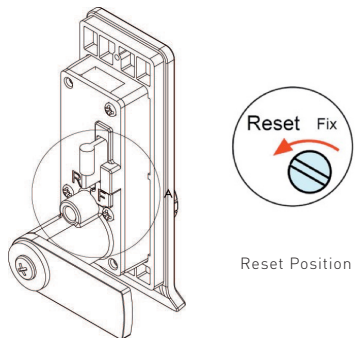
See diagram below:



Fixed Position

# HOW TO SET FREE MODE OPERATION.

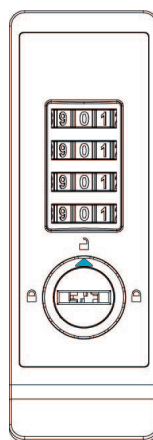In this mode the code can be changed by each repeat user of the locker.

### 1.

With the lock in the closed position ensure that the mode set screw on the rear of the lock is turned to position R. See diagram below:

Reset Position

### 2.

With the knob turn the lock to the open position. See diagram below:

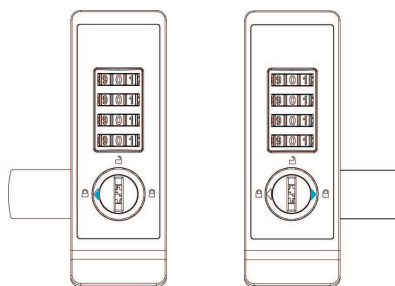Open Position
(Blue Indicator)

### 3.

With the lock still in the open position turn the wheels to the required 4 digit code. Remember the code!

### 4.

Close the door and turn the lock to the closed position according to the hand of you lock. See diagram below:

Right Hand Lock      Left Hand Lock

Closed Position
(Blue Indicator)

## IMPORTANT

- After step 4 for both Free and Dedicated mode, user must "scramble" code by randomly turning code wheels. This will secure the lock and prevent others opening the door.

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